



**CITY OF KENORA  
COMMITTEE OF THE WHOLE  
A G E N D A**

**Tuesday, August 3, 2004 - City Hall Council Chambers – 4:00 p.m.**

**Public Information NOTICES as per By-law No. 14-2003**

Take Notice that as required under Notice By-law No. 14-2003, Council intends to adopt a by-law at its August 9 meeting:

- i) To amend Schedule "C" to Tariff of Fees By-law 100-2003 to provide for an increase in fees at the Solid Waste Transfer Facility, effective September 1, 2004;
- ii) To amend the 2004 Municipal Budget to appropriate funds from the Town of Kenora "Downloaded Roads Reserve" in the amount of \$4,396,000.00 for the Highway 17 East improvements.
- iii) To amend Schedule "B" to Tariff of Fees and Charges By-Law Number 100-2003 to provide for an increase to the Pool Rates, effective September 1, 2004;

**B. RESOLUTIONS PREPARED FOR AUGUST 9/2004:-**

- Confirm Minutes
- Approval of Accounts
- Confirmatory By-law
- Adjournment

**C. DECLARATION OF PECUNIARY INTEREST**

**D. REPORT OF COMMITTEES:-**

**FINANCE & ADMINISTRATION – Councillor R. McMillan**

<b><u>NO.</u></b>	<b><u>REPORT SUBJECT</u></b>	<b><u>DISPOSITION</u></b>
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**1. Overtime Review of Other Municipalities – 2003** .....

**RECOMMENDATION:**

THAT Council of the City of Kenora receive the reports – Overtime Analysis 2003 dated May 11, 2004 and Overtime Review of Other Municipalities 2003 dated July 12, 2004; and further That the following recommendations be adopted for the monitoring and control of overtime within City Departments:

- 1. That the Overtime Analysis Report be made available to Council on a monthly basis and an Annual Overtime Analysis Report be provided by April 30<sup>th</sup> of each year
- 2. That the annual overtime budgeted for each Department be identified and reported through the budget process for approval
- 3. That the overtime moratorium be removed and monitored in accordance with the present controls in place through the HR Department

**2. Proclamation – "Arthritis Month"** .....

**RECOMMENDATION:**

THAT the Mayor be and is hereby authorized to proclaim the month of September, 2004 as "Arthritis Month" in and for the City of Kenora; and further

THAT authorization be given for the Arthritis Society to conduct its door-to-door campaign for fundraising purposes.

**3. Council Support for "Family Safety Night" .....**

**RECOMMENDATION:**

THAT Council of the City of Kenora support "Family Safety Night" by approving the waiving of rental fees at the Kenora Recreation Centre on September 8, 2004.

**4. Northern Networks Trade Conference Sept 8-10 Kenora .....**

**5. Receivables Write Offs .....**

**RECOMMENDATION:**

THAT Council approve the write off of accounts totaling \$452,930.28; and further

THAT City staff be directed to continue collection efforts on these accounts.

**6. Finance & Administration Department Staffing .....**

**RECOMMENDATION:**

THAT Council approve the revised organizational chart for the Finance and Administration Department as attached, including the revisions to the Provincial Offences office structure; and

THAT Council approve the Manager of Finance & Administration to proceed with the staffing changes as laid out within the related staffing report provided that any related costs fall within the existing 2004 operating budget approvals for the department.

***COMMUNITY SERVICES COMMITTEE – Councillor T. Szajewski***

<b>NO.</b>	<b>REPORT SUBJECT</b>	<b>DISPOSITION</b>
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1.	Wellness Centre Information Report	Ongoing
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2.	Adopt-A-Park Program	.....
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**3. Lease Agreement between Library Board & Cameron Bay .....**

**RECOMMENDATION:**

THAT Council of the City of Kenora hereby authorizes the City of Kenora Public Library Board to enter into a three-year lease agreement with the Lake of the Woods Child Development Centre for the sharing of space within the Kenora Branch Library.

**4. Day Care Capital Improvements-Castle of Learning .....**

**RECOMMENDATION:**

That Council approve proceeding with the capital improvements for the continuation of Day Care services.

**5. Pool Rates – Proposed Increase September 1, 2004 .....**

**RECOMMENDATION:**

THAT the Leisure Services Committee recommends that Council approves the following rates effective September 01, 2004:

**Daily Admission**

- Adult \$5.25
- Senior & O.D.S.P. \$3.25
- Youth \$3.25

- Sauna/shower/spa \$3.25
- Water slide additional \$1.00 per visit

**General Rentals & Special Users**

Minor \$43.00 + GST + Guards (Non Resident 53.75+ GST + Guards)  
 Meets \$49.60 + GST + Guards (Non Resident 62.00+ GST + Guards)  
 Adult \$57.33 + GST + Guards (Non Resident 71.65 + GST + Guards)  
 Meets \$66.15 + GST + Guards (Non Resident 82.70 + GST + Guards)

**Swim Passes**

**10 swims**

**25 swims**

- Adult \$47.25 \$98.44
- Senior & ODSP \$29.25 \$60.95
- Youth \$29.25 \$60.95

**Programs – Red Cross and LSS**

- Levels 1 – 6 \$44.00
- Levels 7 – 12 \$63.00
- Bronze Medallion  \$6.30/class + GST, text & exam fee
- Bronze Cross
- Aquafit \$5.50 drop-in Pass (10) \$49.50 (25) \$103.10

THAT in accordance with Notice By-Law Number 14-2003, public notices for this increase will be given; and further

THAT Council give three readings to a by-law to amend Schedule “B” to Tariff of Fees and Charges By-Law Number 100-2003; and further

THAT this increase takes effect September 01, 2004.

**6. Castle of Learning-Additional After School Programs .....**

**RECOMMENDATION:**

That the Council of the City Kenora give approval for the operation of an after school program at Our Lady of the Valley and Valley View schools for the September 2004 to June 2005 school year as satellites to the Castle of Learning and Discovery Children’s Centre; and further

That this approval be granted based on sufficient enrollment being attained at each of the sites.

**7. Kenora Recreation Centre - Arena Protective Netting .....**

**RECOMMENDATION:**

THAT Council of the City of Kenora approves the purchase of the Protective Netting for the Kenora Recreation Centre Arena; and

THAT this expenditure be authorized within the current approved 2004 operating budget for the Kenora Recreation Centre; and further

THAT Excell Sport and Recreation Inc be approved to supply and install the netting at a total cost of \$8,878.55.

**8. Coney Island Board Walk .....**

**RECOMMENDATION:**

That Council approves the re allocation of the dock funding to the board walk repairs.

**EMERGENCY SERVICES – Councillor I. Parkes**

<b>NO.</b>	<b>REPORT SUBJECT</b>	<b>DISPOSITION</b>
1.	Provincial Funding for the Emergency Management Act	.....

**RECOMMENDATION:**

That the City of Kenora recognize that additional expenses outside of an approved Operating Budget will be incurred in order to comply with the mandated and essential programs identified in the Emergency Management Act; and further

That Council for the City of Kenora support other municipalities in their petition to the Provincial Government for funding to achieve compliance with the mandated and essential programs identified in the Emergency Management Act; and further

That this resolution of Council be circulated to all municipalities in the Province through the Association of Municipalities of Ontario for their consideration and endorsement.

**OPERATIONS COMMITTEE – Councillor A. Poirier**

**NO.      REPORT SUBJECT      DISPOSITION**

- 1.      Public Works Re-location Information Report      Ongoing**
- 2.      4<sup>th</sup> St N Sewer main Easement Project      .....**

**RECOMMENDATION:**

THAT a Bylaw be enacted to authorize the registration of the said sewer main easements in favour of the City of Kenora, as follows, and further ;

<u>Owner</u>	<u>Property Description</u>	<u>Easement</u>
Don Baker	Lot 310, Block 3, Plan 33	Part 3 of Plan 23R-10938
Gordon McTaggart	Lot 311, Block 3, Plan 33	Part 2 of Plan 23R-10938
J. L. Doyle	Lot 312, Block 3, Plan 33	Part 1 of Plan 23R-10938

AND FURTHER THAT Bylaw 157-2003 be and is hereby repealed.

- 3.      Solid Waste Transfer Facility – Rate Changes      .....**

**RECOMMENDATION:**

THAT the City of Kenora amend Schedule "C" to the General Tariff By-Law #100-2003 to introduce a fee increase and addition to the tipping fee schedule as follows, and further;

f) All approved materials	over 250 kg	\$80.00 per tonne
n) Compost, leaf and yard waste	up to 250 kg	\$15.00 min. fee
Compost, leaf and yard waste	over 250 kg	\$80.00 per tonne
p) Disposal of Propane Tanks	20# and under	\$ 2.00 each
Disposal of Propane Tanks	over 20#	\$20.00 each
q) Household Hazardous Waste Collection Event		\$10.00 per vehicle
r) Weighing of Vehicle on Scale		\$10.00 per vehicle

THAT the changes will come into affect September 1<sup>st</sup>, 2004.

- 4.      Hwy. 17 East Improvements – Two (2) By-laws Req'd      .....**

**RECOMMENDATIONS:**

THAT Council give three readings to a by-law required to adopt Amended Estimates for Reserve Funds to be incorporated into the sums required for municipal purposes during the Year 2004; and further

THAT Council give three readings to a by-law required to authorize the entering into a contract with Pioneer Construction Inc., to perform various road improvements on Highway 17 East, be accepted.

**5. Union Gas Franchise Agreement**

**RECOMMENDATION:**

THAT the City of Kenora prepare a new consolidated agreement between the City of Kenora and Union Gas Ltd., thereby repealing former Township Agreements; and further

THAT the draft Union Gas Franchise Agreement, titled 2000 Model Franchise Agreement, to be used in the structuring of the new consolidated agreement, be accepted.

**6. Winter Sand Tender 2004/2005** .....

**RECOMMENDATION:**

THAT the tender for Winter Sand, as specified, be accepted from Joe Neniska and Sons Ltd., pending material successfully passing sieve analysis testing:

14,000 tonnes – supply, deliver (treated) to Barsky Hill Yard \$10.64 per tonne  
(Applicable taxes included), and further;

THAT the following bids, for the supply and delivery of approximately 400 tonnes of bulk de-icing salt be received:

Sifto Canada	\$75.68 per tonne
NSC Minerals	\$71.74 per tonne
All applicable taxes are extra, and further;	

THAT the proposal received from NSC Minerals for the supply and delivery of approximately 400 tonnes of bulk de-icing salt, at a cost of \$71.74 per tonne (applicable taxes extra) be accepted.

**7. Amendment to Traffic Regulation Bylaw-Rate of Speed** .....

**RECOMMENDATION:**

THAT the City of Kenora Traffic Regulation Bylaw 127-2001 be amended to include the additions of Beauty Bay Road, Hidden Trail Road and Hilly Lake Road to Schedule T "Rate of Speed" 40 Kilometers Per Hour Zone along the entire length of Beauty Bay Road, Hidden Trail Road and Hilly Lake Road, as follows:

	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>
	STREET	LOCATION	MAXIMUM SPEED
Add:	Beauty Bay Road	For its entire length	40 kilometers per hour
Add:	Hidden Trail Road	For its entire length	40 kilometers per hour
Add:	Hilly Lake Road	For its entire length	40 kilometers per hour

**8. Construction & Demolition Haulage RFP** .....

**RECOMMENDATION:**

THAT the following Request for Proposals, for the hauling of construction and demolition waste from the City of Kenora to the Kenora Area Landfill Site for a one year contract commencing Aug. 10<sup>th</sup>, 2004 be received:

Buck's Backhoeing	\$22.50 per tonne (plus GST)
Ivor Hulmes & Sons	\$17.95 per tonne (plus GST)
Lawrence F. Derouard Trucking	\$19.25 per tonne (plus GST)
Waste Management	\$30.00 per tonne (plus GST), and further;

THAT the quotation received from Ivor Hulmes & Sons, in the amount of \$17.95 per tonne (plus GST) for a one year contract commencing Aug.10<sup>th</sup>, 2004 to haul construction and

demolition materials from the Solid Waste Transfer Facility to the Kenora Area Landfill Site be hereby accepted.

**9. Crossing Guard Contract – 2004/2005** .....

**RECOMMENDATION:**

THAT the 2003-2004 School Crossing Guard Tender, received from Alpine Janitorial Kenora Inc., be extended to include the 2004-2005 school year, at a cost of \$54,106.55 for the period September 1<sup>st</sup>, 2004 to June 23<sup>rd</sup>, 2005.

**PROPERTY & PLANNING COMMITTEE – Councillor C. Wasacase**  
**NO. REPORT SUBJECT DISPOSITION**

**1. Sale of Shore Allowance – Dufresne Island – Kuharski** .....

**RECOMMENDATION:**

THAT the Council of the City of Kenora declares the road allowance property abutting Lot 16, Plan M.133 as surplus to the needs of the municipality; and

THAT in accordance with Notice By-law #14-2003, arrangements be made to advertise the sale of the subject lands for a three-week period; and further

THAT once the advertising process has been completed, Council give three readings to a by-law to authorize the sale of land to Darren Kuharski, at the market price, as established by Century 21 – Reynard Real Estate, plus all associated costs, and conditional upon approval of the configuration of the side lot lines by the abutting neighbours.

**2. Lease Renewal – Days Inn Sign** .....

**RECOMMENDATION:**

THAT Council give three readings to a by-law to authorize a lease between the Corporation of the City of Kenora and 2539706 Manitoba Limited for the Days Inn Sign situated on Municipal Property.

**3. LOWBIC – 2<sup>nd</sup> Quarter Report** .....

**RECOMMENDATION:**

THAT the Council of the Corporation of the City of Kenora receives the 2004, 2<sup>nd</sup> Quarter Report as submitted by LOWBIC on July 8, 2004.

**4. Sale of Shore Allowance – Dufresne Island - Ronald** .....

**RECOMMENDATION:**

THAT Council hereby declares, being that part of road allowance adjacent to said Lot 9 on Plan M.134, Parcel 31559, described as Parts 10 and 11 on Plan 23R-10783, as surplus municipal property to the needs of the City of Kenora; and further

THAT the Mayor and Clerk are authorized to transfer the land to Murray and Ellana Ronald for \$1,000.00, plus all associated costs (survey, appraisal, legal, transfer, advertising) in connection with this transaction.

**5. Sale of Road Allowance – James Road** .....

**RECOMMENDATION:**

THAT the Council of the City of Kenora declares the road allowance property abutting Lots described as Parts 3 and 4 of 23R-6247 (Parcels 32222 and 32167) and Lot 1 on Plan 23M.870 as surplus to the needs of the municipality; and

THAT in accordance with Notice By-law #14-2003, arrangements be made to advertise the sale of the subject lands for a three-week period once a survey has been completed; and further

THAT once the advertising process has been completed, Council give three readings to a by-law to authorize the sale of land to Cynthia Fisher and Terrence and Catherine Bilyk, as lot additions of 33 feet to each abutting owner, at the market price, as established by Century 21 – Reynard Real Estate, plus all associated costs.

**UTILITIES & COMMUNICATIONS COMMITTEE – Councillor L. Compton**

<b>NO.</b>	<b>REPORT SUBJECT</b>	<b>DISPOSITION</b>
1.	K.M.T.S. Information Report	Ongoing

**OTHER BUSINESS**

**Motion required adjourning to Closed Meeting:**

**Moved by , Seconded by , and Carried:-**

THAT this meeting be now declared closed at p.m.; and further

THAT Council adjourns to a Closed Meeting to discuss the following matter:

- **A proposed acquisition of land.Adjournment.**